

# Application for Admission to SIAST Programs



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PLEASE READ CAREFULLY AND COMPLETE ALL SECTIONS. PRINT CLEARLY USING INK.

International students must complete the International Application for Admission.

Applicants to the Nursing Education Programs of Saskatchewan (NEPS) must complete the relevant NEPS application for admission.

## 1 STUDENT IDENTIFICATION NUMBER

□	□	□	□	□	□	□	□	□
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SIAST Student Number

(If this is your first application or registration at SIAST, a number will be assigned.)

Are you attending or have you previously attended SIAST?

Yes       No

## 2 PERSONAL INFORMATION

### Complete Legal Name

Surname \_\_\_\_\_

First and Middle Name(s) \_\_\_\_\_

Former Name(s) (if applicable) \_\_\_\_\_

Preferred Name (if different from First name) \_\_\_\_\_

Male      Date of Birth    day    month    year

Female

Social Insurance Number\* \_\_\_\_\_

\*Providing your SIN Number ensures you will receive your taxation benefits (if eligible).

### Address

Apt. Number, Street, Box Number \_\_\_\_\_

City or Town \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Telephone (Home) (    ) \_\_\_\_\_

Telephone ( Business) (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

E-mail\* \_\_\_\_\_

\*Your current E-address will assist in timely communication.

### Citizenship Status

Canadian Citizen \_\_\_\_\_ province of residence \_\_\_\_\_

Landed Immigrant/Permanent Resident (Submit a copy of your Record of Landing or Permanent Resident Card) \_\_\_\_\_ date of entry \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

Province of Entry to Canada \_\_\_\_\_

I will be studying in Canada on a Student Authorization (Note that international students must complete the International Student Application for Admission)

Country of Citizenship \_\_\_\_\_

## 3 PROGRAM INFORMATION

You must complete a separate application form for each program and location to which you are applying. You are applying to the **next available** start date of the program. You may submit your application to any of the four SIAST campuses.

Location (please check only one):     Online (check SIAST website for availability)

Saskatoon (Kelsey Campus)     Regina (Wascana Campus)     Moose Jaw (Palliser Campus)     Prince Albert (Woodland Campus)

Program Name: \_\_\_\_\_

Full-time *or*  Part-time (Evening/Distance Learning)

First Year       Second Year

FOR OFFICE USE ONLY

Cash       Cheque      Receipt #: \_\_\_\_\_      Received: \_\_\_\_\_

MasterCard       Visa      Credit Card No: \_\_\_\_\_      Expiry Date: \_\_\_\_\_

Other (attach documentation)

## 4 PREVIOUS AND CURRENT EDUCATION

A complete listing of secondary and post-secondary education is required.

### High School or Secondary Education

Name of High School	Prov. (Country)	From mo.   yr	To mo.   yr	Certificate Obtained or Expected	Date mo.   yr	Language of Instruction

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If known, indicate your Saskatchewan Learning I.D. Number:

Have you requested that Saskatchewan Learning send your electronic transcript to SIAST?  Yes  No If yes, Date Requested \_\_\_\_\_

### Post-secondary Education

University, College, Technical Institute	Program or Faculty	Prov. (Country)	From mo.   yr	To mo.   yr	Degree, Diploma or Certificate Obtained or Expected	Date mo.   yr	Language of Instruction

Is an official copy of a post-secondary transcript being sent to SIAST for transfer credit purposes?  Yes  No

## 5 EDUCATION EQUITY

### Aboriginal Ancestry

SIAST reserves a number of seats in each program for persons of Aboriginal ancestry. To qualify for one of these seats or other services provided for persons of Aboriginal ancestry, you will need to check one of the following boxes:

- Métis     Non-Status Indian     Status/Treaty Indian     Inuit

*Note: Documentation verifying proof of Aboriginal ancestry must be submitted before a student can be given a start date in a reserved equity seat.*

### Persons with Disabilities

SIAST reserves a number of seats in each program for persons with permanent disabilities. To qualify for consideration for one of these seats or to be eligible for necessary accommodations to assist you with your studies, you will need to check the following box:

- I have a permanent disability    *Note: A confidential interview with a SIAST counsellor to verify documentation of your disability and to discuss necessary accommodations is required before your application is considered fully processed for an equity seat.*

### Visible Minority

This information is collected for statistical purposes.  I am a member of a visible minority

## 6 ENGLISH PROFICIENCY

First Language \_\_\_\_\_

Proof of English proficiency is required of all applicants whose first language is not English. Please indicate which proof(s) of proficiency you plan to provide and the test date. You may check more than one.

- TOEFL \_\_\_\_\_ dd/mm/yy     CLB \_\_\_\_\_ dd/mm/yy     IELTS \_\_\_\_\_ dd/mm/yy
- Successful completion of the English course(s) (or equivalent) required for admission to the program plus a minimum of three years of successful, formal, full-time secondary or postsecondary level of study conducted in English in Canada, the United States of America, England, Scotland, Ireland, Australia, New Zealand or South Africa.
- High Advanced Level 50, University of Saskatchewan ESL program     ESL050 University of Regina plus Academic Writing Elective A

## 7 DECLARATION

**Declaration:** SIAST recognizes and respects the importance of your privacy. Personal information that you provide to SIAST is collected, used and disclosed in accordance with *The SIAST Act* (1996) ("the Act") and *The Local Authority Freedom of Information and Protection of Privacy Act* ("LAFOIP") to perform SIAST's duties under the Act; for administrative and statistical purposes; and as outlined in SIAST's Privacy Statement (online at: [www.siastr.sk.ca](http://www.siastr.sk.ca)). Identified purposes for SIAST's use and disclosure of your information include: academic programming; taxation; determination of eligibility for alumni benefits; administering development and alumni operations; and providing access to services offered by SIAST and/or your Student Association (including administration of a student health and dental insurance plan). Questions about SIAST's privacy practices should be directed, in writing, to SIAST's Privacy Head (by mail at: 400-119 4th Ave. S Saskatoon SK S7K 5X2 or by e-mail at: [privacyhead@siastr.sk.ca](mailto:privacyhead@siastr.sk.ca)).

**Acknowledgment:** In signing this form, I acknowledge my consent to SIAST's use and disclosure of my personal information as outlined above.

**I hereby certify** that all the information on this form is true and complete. I understand that false information may result in cancellation of my admission or status as a registered student. I agree to abide by SIAST rules and regulations, including payment of fees.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## IMPORTANT APPLICATION INFORMATION

### Submitting Applications

- A non-refundable application fee of \$45.00 must be submitted with each application for admission. Please make cheques payable to SIAST.
- Applicants may apply for more than one program provided a separate application form and required documentation and fees are submitted with each application.
- Application to designated high-demand programs is limited to Saskatchewan residents. Applicants are required to provide proof of Saskatchewan residency.
- International applicants must complete the International Student Application for Admission form.
- Nursing Education Program of Saskatchewan (NEPS) applicants must complete the NEPS Application for Admission or the NEPS Second Degree Entry Option Application for Admission.
- Once your application has been received and processed, you will receive a letter and further information about the status of your application. Please be sure to advise Registration Services of any change in your contact information.

### Transcripts

Applicants must arrange for final, official transcripts to be sent to SIAST Registration Services directly from the institution or organization maintaining official records. Transcripts will not be accepted directly from students. High School transcripts are not required for the following specific programs in the Nursing division: Advanced Certificate programs (including Advanced Diabetes Education), Re-entry programs, Basic Diabetes Education, and Orientation to Nursing in Canada for Internationally Educated Nurses.

- If you are currently enrolled in any high school courses, you must have your Principal or Guidance Counsellor complete our **Preliminary Statement of High School Standing** form (provided on page 4 of this application). If you are applying to a program for which you already meet admission requirements (i.e. Grade 10), arrange for official transcripts only. A conditional admission can be granted based on preliminary results. *You must arrange for a final official transcript to be sent directly to Registration Services before August 1* (see below).
- For official Saskatchewan Grade 10, 11, 12 and Adult 12 results, please arrange for an electronic copy of your transcript to be forwarded directly from Saskatchewan Learning, Student Services. Call (306)787-6012 for details.
- For official Saskatchewan Grade 10 and 11 Basic Education and GED transcripts, please arrange for an official transcript to be forwarded directly from Saskatchewan Learning, Programs Branch. Call (306)787-5597 for details.
- For high school education completed outside of Saskatchewan, please arrange for an official transcript to be sent directly from the Department of Education or other official office maintaining such records.
- Postsecondary transcripts need only be sent if (a) you are being considered under special admission; (b) you are applying for transfer credit; or (c) you are applying to a program that requires postsecondary course(s) for admission. These must be sent directly to Registration Services by the institution.

### English Proficiency

Proof of English proficiency is required of applicants whose first language is not English, and for applicants who completed secondary education in a school where English was not the primary language of instruction and examination. SIAST has approved a number of ways for applicants to provide evidence of proficiency. Official transcripts or test scores must be provided.

### Special Admission

Applicants who do not possess the academic qualifications for a program may be admitted if evidence of probable success can be established through a special admission assessment. Applicants who do not meet regular admission requirements may be considered for special admission to some programs. The following criteria are used for evaluation of special admissions applications:

1. SIAST uses ACCUPLACER as its official placement assessment tool. Cut scores have been established for most SIAST programs.
2. Previous successful completion or partial completion of post-secondary certificates, diplomas and degrees from recognized institutions are indicators of student success and will be considered.
3. Where applicable, specific prerequisite course requirements must be met in order to be admitted under special admission.
4. Home-based learners are encouraged to refer to the SIAST web site for specific admission information.

## CAMPUS MAILING ADDRESSES

### Kelsey Campus

Box 1520  
Idylwyld Drive & 33rd St  
Saskatoon SK S7K 3R5  
Toll Free: 1-866-goSIAST

### Palliser Campus

Box 1420  
Saskatchewan St & 6th Ave NW  
Moose Jaw SK S6H 4R4  
Toll Free: 1-866-goSIAST

### Wascana Campus

Box 556  
4500 Wascana Parkway  
Regina SK S4P 3A3  
Toll Free: 1-866-goSIAST

### Woodland Campus

Box 3003  
1100 - 15th St East  
Prince Albert SK S6V 6G1  
Toll Free: 1-866-goSIAST

# Preliminary Statement of High School Standing



**SIAST**  
SASKATCHEWAN INSTITUTE OF  
APPLIED SCIENCE AND TECHNOLOGY

goSIAST.com

## Please Note

- This preliminary statement form should only be used by applicants who are currently enrolled in high school classes.
- List all final Grade 10, 11 and 12 marks.
- If the student is currently taking Grade 12 courses, check appropriate semester column(s) when 30 level subject is being taken.
- Original transcripts verifying completion of Grade 12 admission requirements must be sent directly to SIAST by Saskatchewan Learning via **electronic filing** by August 1.

## PART 1 STUDENT *(To be completed by student)*

Surname		Given Names		Date of Birth		
				Day	Month	Year
Present Address				Sask. Learning Student No.		
City or Town		Province		Postal Code		
SIAST Program You Are Applying To						

## PART 2 SCHOOL OFFICIAL *(To be completed by school official)*

Level 10 Courses (Grade 10)	Final Marks	Level 20 Courses (Grade 11)	Final Marks	Level 30 Courses (Grade 12)	Final Marks	Level 30 Courses Being Taken		
						Sem. I	Sem. II	Non-Sem.
English/ELA A10		English/ELA 20		English/ELA A30				
English/ELA B10		Mathematics 20		English/ELA B30				
Mathematics 10		Biology 20		Mathematics A30				
Science 10		Chemistry 20		Mathematics B30				
Social Studies 10		Physics 20		Mathematics C30				
French 10		French 20		Biology 30				
		Social Studies 20		Chemistry 30				
				Physics 30				
				French 30				
				Social Studies 30				
				Computer Science 30				

This Student:  will complete Grade 12 by June     has completed Grade 12     is upgrading

School Name \_\_\_\_\_

Address \_\_\_\_\_ City/Town \_\_\_\_\_

Postal Code \_\_\_\_\_ School Phone \_\_\_\_\_

Printed Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**School Seal**

Address all correspondence to the Registration Services Office at the appropriate Campus.

<b>Kelsey Campus</b> Box 1520 Idylwyld Drive & 33rd St Saskatoon SK S7K 3R5 Toll Free: 1-866-goSIAST	<b>Palliser Campus</b> Box 1420 Saskatchewan St & 6th Ave NW Moose Jaw SK S6H 4R4 Toll Free: 1-866-goSIAST	<b>Wascana Campus</b> Box 556 4500 Wascana Parkway Regina SK S4P 3A3 Toll Free: 1-866-goSIAST	<b>Woodland Campus</b> Box 3003 1100 - 15th St East Prince Albert SK S6V 6G1 Toll Free: 1-866-goSIAST
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