



REGULATIONS FOR THE ADMINISTRATION OF ACCUPLACER TO SIAS APPLICANTS AND STUDENTS

1. Only SIAS applicants and students are entitled to write ACCUPLACER at no charge. Current SIAS students may be asked to write the ACCUPLACER for the purpose of validating cut scores or ensuring student success.
2. The Special Admissions Responsibilities Chart (included in the ACCUPLACER Guideline document) outlines applicant and SIAS employee responsibilities with respect to the administration of ACCUPLACER.
3. Applicants must arrange to write the ACCUPLACER within 30 days of the date of their ACCUPLACER referral letter. It is the applicant's responsibility to notify SIAS Registration Services if this timeline is not sufficient.
4. Applicants must present their ACCUPLACER referral letter to the ACCUPLACER test coordinator before writing the test(s), along with photo ID.
5. Applicants who meet the established ACCUPLACER cut scores will be placed in the current application pool for the program.
6. Applicants who are more than 25 points below any one ACCUPLACER cut score will receive a letter indicating they have not been accepted into the program.
7. Applicants who are within 25 points of all established ACCUPLACER cut scores, or within 1 point of the established WritePlacer score, for a program are eligible for one rewrite. Applicants must arrange to rewrite the ACCUPLACER within 30 days. They will be required to rewrite only those tests with scores below the established cut score. If an applicant re-writes a test portion for admission to another program, this re-write will be considered a second attempt. If the applicant does not achieve the established cut score on the re-write, he or she must wait 4 months to re-apply (point 10 below).
8. Applicants who fail to achieve cut scores on the rewrite will receive a letter indicating they have not been accepted into the program.
9. Individual exceptions are not made for students who do not achieve cut scores. Cut score validity must be maintained. Established cut scores for programs are reviewed by SIAS. Tracking the success of Special Admission applicants is strongly encouraged.
10. Applicants who have been refused based on ACCUPLACER cut scores may re-apply at any time if they meet regular admission requirements. They must wait for 4 months to re-apply after receipt of the initial letter indicating non-acceptance, if they plan to re-apply for admission using ACCUPLACER.
11. Applicants who re-apply for admission after an initial refusal based on ACCUPLACER test scores will be considered new applicants and must rewrite all required ACCUPLACER tests.
12. ACCUPLACER scores can be used for admission to any program with approved cut score(s). The applicant must submit a separate application for each program. However, the ACCUPLACER need only be written once, provided that the scores that the applicant has achieved meet the requirements of any additional application.
13. ACCUPLACER scores are valid for a period of two years. In exception, however, if an applicant meets the ACCUPLACER cut score(s) for a program and is placed in an applicant pool, the cut score(s) will remain valid for the period of time the applicant is in the applicant pool for the program. The applicant will not be required to rewrite the ACCUPLACER to keep the score(s) current.
14. ACCUPLACER testing is subject to all regulations concerning academic integrity.